

## Minutes

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### Board Meeting

South HS Media Center – June 9, 2009

#### 1. Call to order

Harold Benson called the meeting to order at 7:00pm. The following board members were present:

- Harold Benson, Steve Lindquist, Nancy Rosenow, Judy Ayers, Rod Hemstreet, Elmer Koch, Art Lakoduk, Marlys Schluck
- Members, Guests & Others Attending: Carol Peterson, Marge Harris, Heidi Larson-David, Carol Colloton, Jim Bloom, Jim Tennesen

#### 2. Minutes

**MOTION by Judy A. to approve the minutes of the May 12 Board and Annual meetings.**  
Second by Elmer K. **CARRIED.**

#### 3. Special Guests – Jim Tennesen

- Former South parent. Works with companies on programming. Would like to see an organization chart of the Foundation's board and how the lines of communication and reporting are represented. Will work with committees on development, including getting procedures documented for continuity and transparency.

#### 4. Treasurer's Report – Steve Lindquist

- |                           | <u>May</u> |
|---------------------------|------------|
| • Premier Account         | \$ 4,172   |
| • Investor's Choice:      | 40,460     |
| • Relationship Rewards    | 374,939    |
| • Certificates of Deposit | 6,997      |
| • Designated:             | 417,745    |
| • Available Funds:        | 8,823      |
- A CD came due, so the funds were transferred into a savings account. A parent submitted a request for the Men's Baseball funds (Tiger Hoops) to be moved to the Foundation in order to allow an application for matching funds. A grant request, per policy, will be submitted to use money from the account. There is a request by the NFL for an audited finance report for 2008. Steve L will report at the August meeting on the outcome.

**MOTION by Marlys S. to approve the Treasurer's Report. Second by Judy A. CARRIED.**

#### 5. Reports:

- A. Site Council – Marge Harris - Not much to report. There are concerns about Site Council, referring to last month's report about cancelled meetings and lack of interest in membership.
- B. Fundraising Development – Heidi Larson-David - Meetings are being scheduled with the committee chairs, and some board members.

#### C. Committees:

BUDGET & FINANCE – Steve Lindquist: REPORT ATTACHED. The Finance Committee met on May 20 & 21 to prepare audit and tax statements for 2009. Budget for 09-10 will be prepared after final reports for 08-09 are complete.

PANCAKE BREAKFAST – Marlys Schluck: We have ordered 25 more books (Khakis & Crinolines), and will be bringing to the Golf Tournament. Net profit on the breakfast is \$8,000. Attendance was the highest in seven years (over 1,000). This year, the attendees didn't leave after eating. It became a real social gathering.

**MOTION by Art L. to purchase an additional grill in order to help quickly move the lines. Cost up to \$500. Seconded by Nancy R. CARRIED.**

GRANTS – Jim Bloom (*for George Dahl*): Revisited last month's request for student planners.

Student Planners - \$3,038 – Requested by Jean Web-Bradford, AP. – Committee recommends funding.

**MOTION by Jim B. to fund the Student Planners for 2009-2010.** Seconded by Steve L.  
**CARRIED.**

SCHOLARSHIP – Elmer K.: REPORT ATTACHED. The reception on May 15 was low-key. Linda Nelson attended, with Don Dilla, SHS Counseling. We are already working on next year. The Sjostrand Family in Richfield has provided funds to establish a scholarship for an engineering student, amount \$1,500. The committee accomplished all six goals for 08-09. See the report for the 09-10 goals. Jane Petrich will maintain contact with the scholarship recipients. Elmer will remain as the committee chair.

COMMUNICATION – Nancy Rosenow: We will be following up with individuals to ensure that articles are ready by July 10 for the September newsletter. We could save an enormous amount if we email the newsletter. It costs \$8,000 to print and mail. Membership will be placing an add for volunteers. We will be adding an article about a student and how they have been affected by the Foundation. Also the Wall of Honor piece.

The Athletic Field Building event has been set for Homecoming on October 9. The dedication will be held at 3pm, with a BBQ from 1:30 to 3pm. Alumni will sit in a designated area of the bleachers. The \$1,000+ donors will receive a ticket. All else will receive an invitation. Tickets will be \$4. There is a separate event in September in connection with the NFL. The committee will create a flyer for distribution to class reunions.

Logo samples will be reviewed at the next meeting. Once the committee has selected representative graphics, they will be submitted to the board for a final determination.

Future meetings will be scheduled for Wednesdays after 11:30. We will coordinate with the Membership Committee schedule. The next meeting is in Room 211.

**MOTION by Nancy R. to spend \$250 on letters to donors for the ribbon cutting and building dedication.** Seconded by Marlys S. **CARRIED.**

MEMBERSHIP – Art Lakoduk: SEE REPORT. Down the road, as activities increase, having an Activities Committee will enable the Membership Committee to continue concentrating on increasing membership and volunteers.

The Board should have a presence at the 9<sup>th</sup> Grade Orientation and the Athletic event on August 11.

ATHLETIC FIELD BUILDING – Jim Bloom: The final building permit has been acquired. This journey was compared to the gestation of an elephant. Braden Construction will stake out the area tomorrow (Wednesday, June 10), and Jim & Harold will post the permit on the fence. The plow will arrive on Thursday or Friday to begin digging.

GOLF TOURNAMENT – Jim Bloom: Registration is at 79 so far. There are still people that haven't registered. We will probably get up to 100-120. The Golf Tournament is advertised through the spring newsletter, and the web site.

STRATEGIC PLANNING – Harold Benson: REPORT ATTACHED. The committee had numerous successes over the past year. Please see the report for detail.

A sub committee was created to address the logo/spirit wear efforts raised through the strategic planning process.

LOGO/SPIRIT WEAR – Rod Hemstreet (*for Don Swanson*): REPORT ATTACHED. The committee has organized its tasks and priorities. The committee first addressed the issue of fundraising. Unanimously, the committee requests approval to be designated as the Fundraising Committee for the board. *[There were no objections to this action].*

The Committee will first address the Spirit Wear and merchandise issues. Should be ready by August to be selling in conjunction with the events planned. Vendors are being researched. Will also be offering

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non-clothing, and Chuck Carlson has a kiosk we may be able to use at the Athletic Field. It also appears that we will be able to open a school store just off the concourse.

6. **Good of the Order:**

- Rod Hemstreet attended the Entrepreneur/Engineering Class final presentation. Two products were presented. The first group created an ergonomic desk, the second group created a vending machine for sports equipment. Both groups did an enormous amount of research and preparation for their products. Thank yous were read from the students to the Foundation, and the class advisors
- Marlys S read a letter from Jim McGraw. He will allow his book, "Skills for Success", to be sold by the Foundation through the web site.
- Carol P. distributed a list of members, using the "committee member" model. Those people listed are active members of committees, and therefore, members of the Foundation.

7. **Adjournment:** The meeting was adjourned at 8:15 PM. The next meeting will be held at 7pm on Tuesday, August 11.

Respectfully submitted,  
Carol Peterson, Admin Support

By Order of:  
Harold Benson, Chair