

South High Foundation
Minutes
Meeting of the Board of Directors

South High Media Center
November 13, 2007

Directors attending: Harold Benson, Dennis Fazio, Rod Hemstreet, George Dahl, Jim Bloom, Brian Thomson, Elmer Koch, Marlys Schluck, Steve Lindquist, Art Lakoduk

Directors absent:, Loyd Schanke

Members attending: Melvin Haagenson

Others: Dagne Waldeland

Meeting opened by Mr. Benson at 7:04pm. A quorum was present.

Agenda

No changes

Minutes

Motion by Dennis Fazio to approve minutes. Carried.

Committee Reports:

Administration

Ms. Waldeland reported 8th Grade open house was a success with a large attendance. The different programs were presented along with tours. The adapted Hockey team made it to the state tournament but lost.

Fundraising Committee

Mr. Thomson reported that the followup planning meeting will be scheduled for Nov 29 in the morning to talk about the current fundraising processes, the goals and how we plan to meet those goals.

The holiday fundraising letter is in the works. The Fall Newsletter has brought in \$5,589 so far.

We've done a mailing to all the alumni, along with email to parents.\$27,490 has arrived to date. A total of 36,490 is available so far. Fundraising expenses have been about \$3,900.

Finance Committee

Treasurer's Report: Checking account balance is \$45,954. Investors Choice Savings is \$203,153. Total on deposit is \$249,107. Designated money totals \$202,230 with \$117,141 for Save the Tiger. Available Funds total is \$46,877. Plans are to add about \$40,000 to the 4 Finberg funds. Treasurer's report attached.

Rod Hemstreet will call a budget committee meeting before the next board meeting to work on construction of a budget format and data. Mr. Lindquist and Mr. Fazio will assist on the committee.

Grants and Scholarships Committee

English Dept for Scholastic books for reading class, \$100, approved by Committee
Media Center for cameras, \$1,191, approved by Committee
The Committee recommended funding for the Media Center for art books, \$3,000. Carried.
The Committee recommended funding for the Theater Director, Louise Borman for \$5,000 compensation supplement. Carried 7 to 3.

Communications Committee

Publicity Subcommittee: December newsletter will be constructed with 3 articles on the new web site, the new auditorium and the athletic field campaign.

Membership Committee

Mr. Lakoduk presented a proposed budget for membership activities including a brochure (2,000 copies), member cards and a Golden Tiger award for an estimated \$1,200 to \$1,800.

Long Range Planning Committee

The Committee is looking at ways to enhance the entry way and the Fall Festival activity for next fall.

Athletic Field Campaign Plan

Mr. Bloom and Swanson met with a district contracted architect, Ellen Luken and toured the field, noting some deficiencies. A second meeting was held with the athletic director present. Ms. Luken offered to draft some preliminary drawings of the building to be used for contractor estimates. It will be a one building approach, placed on the SE end of the field. They will be available near the first of December for presentation at the December meeting. About \$4,000-\$6,000 will be available from the District to help fund the design activities.

New Business

4th Newsletter

A fourth newsletter could improve communication with constituency. We can decide around April 1. Motion to table to April. Carried.

Administrative and operational assistance

Mr. Fazio proposed that the Board consider engaging a staff person to assist with the Foundation's operations. As the organization grows in activities and ambition, the ability to support its logistical needs on the backs of a limited set of volunteers will not scale. It may be time to look at having a person dedicated to the operational support activities to keep the Board and its activities going. Such a person would likely be someone at home with a complement of computer and organizational skills to provide the needed support and looking to earn some extra money less than the effort of a full or part time job.

The Board indicated it would like a presentation at the December meeting including proposed job duties, the skills needed and desired and the estimated time and cost. Elmer Koch and Dennis Fazio were appointed as an ad hoc committee to construct and present at the December meeting.

Entrepreneurial Committee

Mr. Hemstreet reported on the entrepreneurial committee. Current meeting was with Linda Nelson and a person from Dunwoody. Dunwoody had made a grant request for seed money to set up a curriculum as an effort of a charter school on the north side and South High. The Committee would look to do some fundraising activities among successful entrepreneurs to fund a class. There is \$16,000 available for the first year, but it is desired to make this a continuing program. South could be one of the leading high schools in the country to provide this kind of program for students. This will be presented to the Board for approval when ready, probably in January.

Adjourn

Motion by Jim Bloom to adjourn. Carried. The meeting adjourned at 8:50pm.

Treasurers Report for Nov. 13, 2007

Checking account:

Sept. ending balance	\$59,044	
Oct. income	<u>10,124</u>	
Total	\$69,168	\$69,168
Oct. outgo		
Checks paid Oct.	\$11,620	
Checks outstanding	<u>11,594</u>	
Total outgo	\$23,214	<u>\$23,214</u>
Oct. ending balance		\$45,954

Investors Choice:

Sept. ending balance	\$202,560		
Oct. dividend	<u>593</u>		
Oct. ending balance	\$203,153	<u>\$203,153</u>	
Total funds on deposit		\$249,107	\$249,107

Designated funds:

Due endowment fund	\$29,574		
Save the Tiger	117,141		
Computer update	2,210		
9 th grade coaches	4,000		
Scholarships	17,825		
Entrepreneur fund	16,000		
Beth Anderson Fund	10,460		
Girl's Swim Team	1,370		
S.H. Community Band	1,250		
Athletic Field fund	<u>2,400</u>		
Total designated funds	\$202,230	<u>\$202,230</u>	

Total funds available \$46,877