

South High Foundation
Minutes
Meeting of the Board of Directors

South High Media Center
October 09, 2007

Directors attending: Harold Benson, Dennis Fazio, George Dahl, Jim Bloom, Brian Thomson, Elmer Koch, Marlys Schluck, Art Lakoduk

Directors absent: Rod Hemstreet, Steve Lindquist, Loyd Schanke

Members attending: Carol Colloton, Vonda Gluck, Melvin Haagenon, Warren Schluck, Gerry Sell, Richard Westby

Others: Nilo Guanzon, Asst Principal, Marciel Shaughnessy, Charleen Johnson

Meeting opened by Mr. Benson at 7:05pm. A quorum was present.

Agenda

Agenda was adopted as presented.

Minutes

Motion by Elmer Koch to approve minutes from the Sep 11 meeting. Motion carried.
Motion by Dennis Fazio to approve the minutes from the Sep 25 special meeting. Motion carried.

Committee Reports:

Administration

Mr. Guanzon gave a brief summary for the Administration. New policies to help timely attendance have been implemented. Some of the board questioned the holding of football games on no-school days or Saturdays when there is less opportunity for students to attend and gave feedback to the Administration. Mr. Benson also requested that the Principal make a short presentation to the board of the full school programs.

Fundraising Committee

The athletic field fundraising letters were successfully sent and are in the mail. Mr. Thompson said he would draft a thank-you letter to respond. Placement of a letter to the editor in the paper was unsuccessful. Ms. Gregerson of the school staff has agreed to help post information on her parents mailing list.

Motion by Mr. Thompson to authorize financing for printing and mailing a letter and pledge form to parents. Carried.

There was a followup fundraising committee meeting in St. Louis Park and agreed on the next steps in the planning process.

Mr. Bloom reported that he did send a request into General Mills for the grant opportunity that was available from them. Results will be available after November 15.

Finance Committee

Treasurer's Report: Neither Mr. Hemstreet or Mr. Lindquist was available to give a treasurer's report, but a written preliminary report was distributed to the Board and are attached to these minutes.

So far, \$4,684 has arrived from the Fall newsletter.

Grants and Scholarships Committee

Three grants were received

1. \$500 to Eva Nubeck for the Socialwork fund. Granted by the Committee
2. \$1000 for Dennis Sponsler for assistance with his ceramics class for native Americans. Granted by the Committee

The Committee requested that the Board approve a \$3,200 grant to the Math dept for a computer and printer. Carried.

Mr. Koch reported he would be meeting with Anne Erickson of the Career Center to talk about the general process and procedures for scholarships with the Foundation.

Communications Committee

No reports.

Membership Committee

Mr. Lakoduk requested approval for \$67 to print 1,000 membership cards. Carried. The committee worked on updating the Foundation brochure.

Long Range Planning Committee

Mr. Benson reported that the committee is still working on some ideas to share with the Board. One item was to possibly do something to enhance the main entrance. There was also discussion of having a Fall Festival around Homecoming time with several ideas for a variety of events. The committee will continue to work on these ideas and report to the board when ready.

Athletic Field Strategy

Mr. Benson distributed a draft plan for the athletic field campaign. The Board discussed and amended the plan. Motion by Dennis Fazio to approve the modified plan. Carried. Plan attached to the minutes.

Mr. Benson appointed Jim Bloom as committee chair and charged him with forming a committee.

New Business

4th Newsletter

Dennis Fazio moved to postpone decision to the November meeting. Carried

The question of discussion on acquiring administrative staff or other action to enhance the Foundation's operational capabilities was postponed to the November meeting.

Adjourn

The meeting adjourned at 8:55pm.

Estimated Treasurers report, Oct. 9 Board meeting.

Checking Account

August ending balance	\$121,821	
Sept. income	<u>4,377</u>	
Income balance	126,198	\$126,198

August outgo		
Checks paid Sept.	33,934	
Checks outstanding	<u>15,655</u>	
Total outgo	\$49,589	<u>\$49,589</u>
Sept. ending balance checking		\$76,609

Investors Choice Account

August ending balance	\$169,386		
Sept. deposit	32,639		
Estimated Sept. dividend	<u>500</u>		
September ending balance	\$202,525	<u>\$202,525</u>	
Total funds on deposit		\$279,134	\$279,134

Designated Funds

Due Endowment Fund	\$29,574		
Save the Tiger	117,141		
Computer update	2,210		
9 th Grade coaches	4,000		
Scholarships	15,825		
Entrepreneur Fund	16,000		
Beth Anderson Fund	10,460		
Girls Swim Team	1,370		
South High Comm. Band	1,250		
Athletic field	<u>2,000</u>		
Total Designated Funds	\$199,830		<u>\$199,830</u>

Estimated Funds Available \$79,304

Eddy bequest deposited in Investors Choice account

South High Foundation

Athletic Field Campaign Plan FY2008

Step	Description	Due date
1	Form Committee - Chaired by Jim Bloom who will gather a committee of 2-3 Foundation Board members, South High Principal and South High Athletic Director.	Oct 15, 2007
2	Committee devises design alternatives with input from District Buildings and Grounds. These will include different-sized variations with cost estimates. The Committee can consult with 1-2 contractors for estimates.	Nov 15, 2007
3	Board selects a design alternative based on funding forecasts.	Dec 1, 2007
4	Committee solicits, obtains and evaluates more detailed designs and estimates from 2-3 architects or contractors (for design-build).	Jan 4, 2008
5	Design estimates presented to board with recommendation. Board will approve one architect or contractor and their submitted plans.	Feb 12, 2008
6	Committee presents chosen plans to District Building and Grounds for final approval and go-ahead to construct.	Feb 15, 2008
7	If step 4 was with an Architect, chosen architect will be engaged to develop construction drawings. If step 4 was with a design-build contractor, chosen contractor will complete construction drawings.	Mar 14, 2008
8	Present construction drawings to District Buildings and Grounds for verification and approval.	Mar 20, 2008
9	Engage contractor if not done in step 5.	Apr 1, 2008
10	Begin construction.	May 1, 2008
11	Complete construction.	Aug 22, 2008

Note:

Fundraising forecasts will determine the advancement for all decision steps. A switch to alternative plans (larger or smaller) may be necessary at any point.